



Training Course Information Form

Course Information

Course Name: Leadership Skills and Decision-Making Strategy

Institute/Centre: Port Training Institute **Course Code:** M86

Type: Program Course Workshop

Course Duration: 5 Days 3 Days 1 Days Other

Course Conducted: Local International **Indicate:** A.R.E

Course Venue: Anywhere

Course Language: English Arabic Both Other

Course Description

Course Outlines:

1. Administrative process.
2. Leadership styles.
3. Innovative thinking in diagnosing and solving problems.
4. Develop the skills of managers in problem analysis and decision-making.
5. The scientific stages of decision making and the types of managers.

Course Objectives:

- To develop the managerial and behavioral skills of managers and to identify what leadership and patterns of leaders in decision-making as well as the development of innovative and creative skills in diagnosing and solving problems in scientific way.

Course Includes: Theoretical Fire Training Module Laboratory
 Workshop Site Visit

Course Prerequisites: Not Required

Who Should Attend: All managers in different disciplines and administrative levels in different units

No. of Participants/Course: 5-10 10-15 15-20 Other

Qualifications of Participants:

- High

No. of Lecturer: 1 2 5

No. of Assistance: 1 2 3

Course Facilities

White Board V. Projector Data Show PC Manual
 Books Handouts Flip Charts S/W Other

Course Evaluation

Written Examination Written Report(s) Oral Presentation Attendance
 Delegates Participation

Certificate Issue:

Local Premises AASTMT International

Course Registration

Admission and Registration

Department at the Port

Registration: Training Institute Online Other

Beside Gate No. 27 - Outside

Customs Area, Alexandria Port

Documents Required: Registration Form ID/Passport Copy Photo